

Former employee verification of contact details

Complete this form if you:

- are a former employee
- know you are eligible to receive remediation payments resulting from the University's **2020 Payroll Review** or **2022 Superannuation Review**.

To find out if you are eligible to receive a remediation payment contact our dedicated Payroll and Superannuation Review line for more information on +61 (02) 4921 5599 or email payroll.review@newcastle.edu.au

Note that once you have updated the details, they have been received and verified, the payment is expected to be processed within 6 weeks.

** Required field*

Your contact information

First Name *

Last Name *

Email *

Date of Birth *

dd / mm / yyyy

Address Line 1 *

Address Line 2 (if required)

Suburb *

State *

-- Please Select --

Country

Australia

Postcode *

Phone Number *

Preferred method of receiving written correspondence *

-- Please Select --

Your Bank Details (not required for 2022 Superannuation Review payments)

Bank Account Name *

BSB *

Must be 6 digits

Bank Account Number *

Max 9 digits

Your Superannuation Details

What type of superannuation do you have?

UniSuper

UniSuper member number?

Further Documentation

In order for us to make your remediation payment we need to verify your ID. Please upload certified copies of **two** of the following documents. Passport, Drivers Licence, Birth Certificate.

Please make sure your files are no larger than 3.5MB each

No file selected.

No file selected.

Note: If you would like to send this information by post you can. To do so, simply [download and print out this form](#), complete it, attach the further documentation and return by post to Payroll Review, Human Resource Services, The University of Newcastle, University Drive, Callaghan, NSW 2308

The information collected on this form will be recorded in the University's Human Resource database (Ascender). The information will only be used for legitimate University purposes and we request this information in order to process your payroll review payment. For further details on this form or to request an update to or correction of your information, please contact Human Resource Services on 02 4921 5599. The University undertakes to manage your personal information in accordance with the Privacy and Personal Information Protection Act NSW 1998 and the [University's Privacy Management Plan](#).