



Justice Health Custodial Health Excellence Scholarship

Terms and Conditions

BACKGROUND AND SUMMARY OF KEY CONDITIONS

The intention of this scholarship is to provide financial assistance to an employee of the Justice Health and Forensic Mental Health Network who is studying one of the following eligible programs at University of Newcastle:

- Graduate Certificate in Custodial Health
- Master of Custodial Health (*teach out*)
- Master of Mental Health Nursing – with Custodial Health specialisation
- Master of Nursing - with Custodial Health specialisation

If accepting an offer of this scholarship, you will:

- Maintain your enrolment and academic progress with the University of Newcastle for the duration of the scholarship.
- Notify scholarships@newcastle.edu.au of any changes to your circumstances - such as reduced study load, change in program, or withdrawal from study - that may impact your eligibility for this scholarship.
- Agree to send a thank-you message to the scholarship donor within two weeks of accepting your offer (as per the instructions in your offer email).
- Be available for a presentation ceremony during Scholars Week (usually around August/September).

The total value of this scholarship is \$5,000 for a term of one year.

ESTABLISHMENT

Justice Health and Forensic Mental Health Network (The Network) manage the healthcare of more than 30,000 patients in custody within secure settings across NSW. We provide 800,000 occasions of service to adults and young people in contact with the forensic mental health and criminal justice systems. Our teams provide multidisciplinary services including primary care, mental health, drug and alcohol, population health, women's health, midwifery care, oral health, Aboriginal health, youth health, and a range of allied health services. The primary care nurse workforce provides first line primary care, referring patients for further review by sessional visiting medical officers or specialty nurses working in drug and alcohol, mental health, population health, women's health and midwifery streams. This scholarship underscores the Network's commitment to the continuing education of our staff and will provide a career pathway for our nurses who wish to specialise in Custodial Health.

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- Graduate Certificate in Custodial Health
- Master of Custodial Health (*teach out*)
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FUNDING ARRANGEMENT

This scholarship is funded by Justice Health and Forensic Mental Health Network (NSW).

ELIGIBILITY

To be eligible for this scholarship, you will need to:

- Be enrolled in an eligible Custodial Health postgraduate degree or specialisation.
- Be a current permanent employee of Justice Health and Forensic Mental Health Network (NSW).
- Have a minimum of 1 year of experience as a Registered Nurse working in Justice Health and Forensic Mental Health Network (NSW).
- Not hold another University of Newcastle donor-funded or sponsored scholarship concurrently.

REQUIRED DOCUMENTATION

As part of your application, you will need to prepare:

- A personal statement (approx. 1 A4 page) outlining your academic achievements, career aspirations in the relevant area of study, and how this scholarship would assist you. This statement will cover all scholarships you are applying for.
- Provide a Statement of Service to evidence for employment with Justice Health and Forensic Mental Health Network of one year or more and optional supporting statements from peers or managers, participation in quality improvement and/or research activities.

Any applicant that does not submit the required documentation, including documentary evidence, will not be considered for selection.

As part of your application, you will need to agree to the terms and conditions regarding privacy and collection of personal information set out in the Declaration and Authority at the start of your application.

SELECTION

Selection is a competitive process and will be based on assessment of the scholarship application and any required supporting documents, with reference to the eligibility criteria.

Selection will be made by the College of Health, Medicine and Wellbeing Selection Panel which will consist of a minimum of three members, chosen by the Pro Vice-Chancellor, College of Health, Medicine and Wellbeing.

The Selection Panel will communicate the details of successful recipients to the Scholarships Office, and all applicants will be notified of an outcome via email within 6 weeks of the scholarship application closing date. Where there is only one eligible applicant for a scholarship, the Scholarships Office may award without referral to a selection panel, in consultation with the Office of Alumni and Philanthropy.

CONDITIONS OF AWARD

If you accept this scholarship, you agree to the following conditions:

- You will continue to meet all relevant criteria in the [Eligibility section](#) above for the duration of the scholarship, unless [special consideration](#) (see below) is approved.
- If your circumstances change in a way that impacts your eligibility (e.g., change in study load or withdrawal from study), you will notify scholarships@newcastle.edu.au.
- The scholarship is tenable for one year and must be taken up in the year for which it was awarded, unless otherwise specified.
- You will remain enrolled in one of the eligible programs for the duration of the scholarship.
- This scholarship is subject to semester review. Continuation of the scholarship and payment of the scholarship benefit are subject to the scholar maintaining satisfactory academic progress and continuing to meet the eligibility criteria of the scholarship.

- You agree to send a thank-you message to the scholarship donor within two weeks of accepting your offer, following the instructions in your scholarship offer letter.
- You will aim to be available to attend a presentation ceremony during Scholars' Week (usually around August/September) where you may have opportunity to meet with the donors and/or their representatives.

BENEFIT

The scholarship provides a total benefit of \$5,000, paid as two equal payments of \$2,500 in Semester 1 and 2.

Payments are typically received 2–3 weeks after the semester census date, or 2–3 weeks after you accept your offer if the census date has already passed.

The scholarship benefit and number of scholarships awarded may vary and will be determined by the funding available each year.

PERIODS OF LEAVE

You may apply in writing to scholarships@newcastle.edu.au for consideration to reserve your scholarship if you are unable to study due to illness, injury, or other extenuating circumstances. An application must be supported by documentary evidence.

Periods of approved leave for the scholarship:

- must not exceed two consecutive semesters of study; and
- will not be counted towards the term of the scholarship.

TERMINATION

Unless terminated earlier, the scholarship will end when the term has expired, and the total benefit has been paid.

The Scholarships Office may terminate the scholarship before the term has expired if:

- The scholarship conditions are not met, including relevant eligibility criteria being maintained.
- The scholar completes study and/or ceases to be a student with the University of Newcastle; or
- The scholar has committed serious misconduct (as determined in accordance with the University's relevant policies and rules).

If the scholarship is terminated early, the Office of Alumni and Philanthropy will be advised and the donor notified.

Ongoing scholarships will not be paid out in full in instances where the recipient completes or discontinues study before the full scholarship term has expired.

If you have provided false or misleading information and as a result you were awarded or continued to receive the scholarship, the scholarship may be stopped, and you may be required to repay any scholarship benefits to which you are not entitled to within 14 days of being requested to do so by the University.

SPECIAL CONSIDERATION

As a scholarship recipient, if you are unable to meet the conditions of the scholarship due to illness, injury or other extenuating circumstances, you may apply for special consideration. Please apply by writing to the Scholarships Office via email to scholarships@newcastle.edu.au. Please provide appropriate documentary evidence to support your request.

A decision will be made by Scholarships staff in consultation with the Office of Alumni & Philanthropy.

PRIVACY AND COLLECTION OF PERSONAL INFORMATION

If applying for a donor-funded scholarship, the application or a summary of information provided with the application may be provided to an external donor and/or their representative. This is for the purpose of scholarship selection and otherwise to inform the donor that the terms of the donation are met.

You may be asked by Scholarships staff if you give permission for any short articles or newsletter items to be published. You may have the option to provide a photo, quote or short paragraph about yourself for this.

The University of Newcastle is committed to the protection of your personal information and privacy. The University will only disclose your personal information to the extent necessary for the purpose of the provision of this scholarship (including scholarship selection and assessing ongoing eligibility requirements).

When applying, please review the Declaration and Authority at the start of your application which includes additional information in relation to privacy and the collection of personal information and links to the University of Newcastle [Privacy Management Plan](#), [Web Privacy Statement](#), and [UAC Privacy Policy](#).

The University reserves the right to make amendments to these terms and conditions without prior notice.

SCHOLARSHIPS OFFICE

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