



# USING PRINTED READINGS

## COPYRIGHT - WHAT YOU NEED TO KNOW

This factsheet is intended for University of Newcastle staff members to use in the context of their employment only and provides general advice. University staff should contact the Copyright Advisor if they have specific questions or concerns.

### Using 'third-party' copyright

When you use printed readings (including course readers/packs) from sources such as books, journals, and the Internet, this is known as using third-party copyright. When reusing this external content, there are requirements you must follow so that you do not infringe copyright. [UON's Copyright Compliance Guidelines](#)

### The 'educational statutory licence'

The *Copyright Act 1968* (The Act) includes a provision for the University to use certain third-party content for educational purposes. The educational statutory licence in the Act allows for you to share certain third-party material in your course without infringing copyright. There are some restrictions about how we can use this content:

- There may be limits on how much you can reproduce, depending on the type of material. This is usually 10% of a book or a single article from a journal issue;
- Some materials are outside of the licence and may only be linked in [Course Readings](#) and not copied/reproduced.
- You must include a copyright warning notice "on or with" the material (see **Best Practice**, below).

### Other permissions and licences

Where material was created by an internal University unit such as Academic Learning Support, the copyright is held by the University. Check with the unit involved for any updates and/or reuse permissions.

You may be able to rely on direct permissions or licensing from the copyright owner to reuse third-party content. For example, material shared under a Creative Commons licence will include specific requirements for reuse, such as [specialised attribution](#). Where you rely on permission received directly from a copyright owner (e.g. for an organisational report), keep this on file – adding a note to the material, such as 'Used with permission', is also recommended.

### How many printed copies can be made under the educational licence?

There is no limit to the amount of copies that can be made under the S113P licence. Where the educational licence is relied upon, the copyright notice shown below under **Best practice** should be added to the copies.

### Best practice

- The educational statutory licence requires that the S113P warning notice is added when sharing third-party readings, etc., in print (where there is no other permission or licence in use). Best practice is to add this notice to the cover of any printed readings, **including on course readers/packs**:

#### WARNING

This material has been reproduced and communicated to you by or on behalf of the University of Newcastle in accordance with Section 113P of the *Copyright Act 1968* (the Act).

The material in this communication may be subject to copyright under the Act. Any further reproduction or communication of this material by you may be the subject of copyright protection under the Act.

#### Do not remove this notice

- Alternate versions of the S113P notice that include allowances for other licensing and permissions, and with the University copyright noted can be found on the [Copyright and licensing notices page](#).
- When relying on other permissions or licences, follow the stipulations for usage noted by the copyright owner or in the licence attached to the material.
- Provide source details so that your students can reference the original/s appropriately.
- Requirements will differ for electronic readings – see the information sheet for [Readings in Your Course](#).

For more information see **Copyright Support** below.

### Copyright Support

Ask a question: [newcastle.edu.au/copyright-request](http://newcastle.edu.au/copyright-request)

Phone: (02) 492 16456

Web: [newcastle.edu.au/copyright-support](http://newcastle.edu.au/copyright-support)

