

UONDRH ACCOMMODATION STANDARDS



DEPARTMENT OF
RURAL HEALTH

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BEHAVIOURAL EXPECTATIONS

1. INTRODUCTION

- a) Welcome to the University of Newcastle Department of Rural Health (UONDRH). We hope you will enjoy your time on placement. In choosing to live at the UONDRH, you are choosing to be a member of the UONDRH Student Community, abiding by the UONDRH Accommodation Standards, UONDRH Student Occupancy Licence Agreement and the University of Newcastle's (University) [Code of Conduct](#). This document should be read in conjunction with, and these standards of behaviour are enforceable under, the UONDRH Student Occupancy Licence Agreement.
- b) As a member of the UONDRH community and under the University's [Code of Conduct](#) you are committed to the values of honesty, fairness, trust, accountability and respect. At all times community members will behave in a way that upholds these values both as individuals and as representatives of the UONDRH.

2. YOUR WELFARE

- a) Please disclose to the UONDRH any additional support you may require when living within the UONDRH's student community. This may include pre-existing conditions, or the disclosure of developing concerns. This information will be handled with confidentiality and approached within a framework of support. Information will only be shared with your permission, or where concerning behaviours develop where you are a risk to yourself or where the safety and wellbeing of others may be impacted.
- b) The UONDRH may contact you if concerns for your welfare have been reported by staff, peers, or others. This contact may result in referral to other University or non-University support services.

3. CONDUCT

- a) Where there is a perceived or alleged breach of the UONDRH Accommodation Standards or UONDRH Student Occupancy Licence Agreement, the UONDRH may assess the matter in accordance with the Student Conduct Rule. The process is designed to assist Students in accepting responsibility for their actions and for the consequences of those actions. This assessment process in no way limits the actions the UONDRH can take under the UONDRH Student Occupancy Licence Agreement, such as imposing fees or charges.
- b) For further information, please refer to the University's Student Conduct Rule.

4. REPORTING AN INCIDENT

- a) Residents are encouraged to report any incident that may have affected their health and safety while living at the UONDRH; any breaches to these Accommodation Standards or other University policy; or concerns for another resident's safety or wellbeing.

- b) Incidents are reported through the UONDRH Placement Portal, Students on Placement SharePoint site or UONDRH Website. They will be handled by the Student Accommodation Support Team with sensitivity. Further investigation may be required, whereby other parties may be contacted, and potentially dealt with under the Student Conduct Rule or other UONDRH processes pending the nature of the incident.

5. DIVERSITY AND RESPECT

5.1 Respecting Others

- a) Activities and events will be organised with safety and inclusiveness in mind, and where possible, will align with wider UONDRH programs and social events.
- b) UONDRH does not tolerate bullying, discrimination, harassment, racism, sexual harassment, hazing and verbal or physical violence. You must abide by all University policies directed at protecting the rights of individuals. These policies can be found on the University's website at newcastle.edu.au.
- c) You can report any violation or breach of the University's policies to the UONDRH who will provide information, advice and referral to the relevant University or UONDRH staff and/or external support services.
- d) You must comply with any reasonable request by any UONDRH or University staff member or security personnel. It is also expected that you will show respect for staff members and security personnel while they undertake their duties.

5.2 Respecting Property

- a) You must respect the property of other students, guests, staff, security personnel and property owned by University and the UONDRH.
- b) Stealing is an offence and will not be tolerated by the University or the UONDRH. Any allegation of stealing will be investigated and may be referred to the New South Wales Police.

5.3 Behaviour and Noise

- a) Please ensure your actions, communications (both in person and online) and behaviours are respectful and comply with the University's code of conduct at all times. Your behaviour and interactions with peers, staff, security personnel and external bodies not only reflect on your own personal reputation, but also impact upon the reputation of the University and the UONDRH.
- b) Noise restrictions are guided by the NSW Protection of the Environment (Noise Control) Regulation 2008. You must keep noise at a reasonable level at all times within the context of the location, the time of day or night, and the time of year.
- c) Within the UONDRH Accommodation, music and other amplified sound is restricted between 10pm and 10am each day (quiet time). Large social gatherings are restricted to the Common Areas (where they exist) that have been designed to cater for these needs and are not allowed in Room or hallways.
- d) Overcrowding of units and rooms presents safety and security risks. Units may not have, at any given time, more than two additional people per resident in the unit. For example, a 5 share unit may not have any more than 15 people present. Gatherings that exceed this ratio are to be undertaken in the Common Areas (where they exist).
- e) All noise is to be kept to a minimum during exam preparation periods for any University term (StuVac and exams, semester and trimester).

- f) If you have a concern at the level of noise, you may wish to deal with the situation directly yourself, or contact UONDRH staff or Security if after hours.
- g) Please note there are approved events where excessive noise levels may be expected and you will be notified in advance.

6. DRUGS AND ALCOHOL

- a) The UONDRH expect an environment where the consumption of alcohol and associated drinking behaviour does not negatively impact on fellow residents or hinder academic success. If you chose to drink alcohol, you are expected to engage in responsible drinking of alcohol and must comply with these Standards, the Student Conduct Rule and the Alcohol and Other Drugs Policy.
- b) Drinking alcohol is a personal choice, and likewise you may decide not to consume alcohol.
- c) While alcohol may be present at organised and approved events, kegs are not permitted. Drinking should not be the focus for an activity. Organised and designated drinking sessions are not acceptable.
- d) Activities such as, but not limited to 'lock-ins' and 'pub crawls', and the promotion and organisation of drinking games, or use of equipment, posters or flyers that promote excessive consumption are not permitted. UONDRH and/or Security reserve the right to confiscate items that celebrate or facilitate the excessive consumption of alcohol, including but not limited to, punch bowls, beer bongs etc.
- e) Regular excessive use of alcohol, binge drinking and drinking to be drunk, has serious health and social impacts. If you are identified as having a pattern of alcohol use that is considered excessive or problematic you may be asked to attend a health assessment or counselling.
- f) The following areas of the UONDRH are alcohol free at all times without prior approval:
 - i) Foyers and study rooms;
 - ii) UONDRH car parks;
 - iii) Pool and Tennis Courts.
- g) You must:
 - i) not consume alcohol if you are under the age of 18;
 - iv) not supply or promote the supply of alcohol to any person under the age of 18; and
 - v) not manufacture, possess, use or sell any illegal substances on UONDRH grounds (including your Room and Building).
- h) The UONDRH may investigate and refer to the New South Wales Police any allegations of you manufacturing, using or selling:
 - i) illegal drugs;
 - ii) prescription drugs inappropriately;
 - vi) legal substances inappropriately which results in the effects of illegal drugs; or
 - iii) drug paraphernalia.
- i) Breaches of the Alcohol and other Drugs Policy, Student Conduct Rule or these Standards may result in disciplinary or legal action, including termination of your UONDRH Student Occupancy Licence Agreement, and the termination of your enrolment.

- j) If you have sought medical treatment due to adverse affects of substance use, the incident will not be investigated under the Student Conduct Rule. Further engagement with those involved will be made by UONDRH staff, and support offered in assisting residents make healthy life and behavioural choices.

7. NO GUEST POLICY

No Guest Policy states “most of the UONDRH accommodation available does not accommodate guests of any nature, for any overnight period or greater”. In most of our accommodation, the UONDRH does not provide accommodation to partners and/or children. Students with partners and/or children who wish to stay with them at any time are required to seek private accommodation.¹

8. COMPLAINTS

If residents have a complaint regarding an act or omission of the UONDRH under the Student Occupancy Licence Agreement (other than the imposition of a charge or fee), the resident is to contact UONDRH staff on (02) 6755 3500 or at <mailto:uondrh-placements@newcastle.edu.au> in the first instance to address the complaint.

¹ With the exception of the Park House accommodation in Tamworth which is a complex of 9 self-contained Queen bed studio units.

HEALTH AND HYGIENE

9. CLEANING

9.1 Common Areas (Shared Areas)

- a) You have a shared responsibility to keep tidy any Common Area in your accommodation. Amongst other things, this includes minimum obstruction of floor space and no food scraps, dishes, glasses, drink containers or cutlery left in the Common Area.
- b) If you have access to a kitchen and prepare food, you are responsible for cleaning up afterwards and maintaining the kitchen/kitchenette in a hygienic condition at all times.
- c) Accommodation is subject to weekly cleaning inspections. These inspections are in place to help ensure that common areas in accommodation are being well maintained.

9.2 Your Room or Unit

- a) You must keep your room tidy and clean, and in the condition to which you first moved in. This means all personal items must be kept in an orderly manner; vacuumed regularly, and windows opened often to keep the room fresh and hygienic.
- b) All rooms are subject to cleaning inspections with at least 24 hours' notice provided to the resident.
- c) Where UONDRH determine that additional cleaning of your room or common area is required, the cost will be charged to you. Where there is a need to engage cleaning contractors to provide extra cleaning for Common Areas, all students of the unit will be charged accordingly and may be subject to disciplinary action.

9.3 Recreation Rooms and Study Areas

- a) Each residential community has a shared responsibility to keep tidy all Communal recreation rooms.
- b) As a community member we expect that you respect the property of your residence and understand that poor behaviour or lack of respect of these spaces may result in these spaces being locked and not available at all for a period of time.
- c) Where a space has been left unclean or damaged following an event or activity, the person or group who have organised the event/activity will be held responsible.

9.4 Housekeeping Services

- a) Housekeeping services are provided as follows:
 - i) all accommodation provided by the UONDRH will be provided a cleaning service on a weekly basis to wipe surfaces in the kitchen and bathroom, living areas and sweep and mop kitchen and bathroom floors. This will only be undertaken if these areas are sufficiently tidy to facilitate cleaning.
- b) You are responsible for:
 - i) maintaining cleanliness within your allocated living areas including your bedroom, kitchen and bathroom;

- vii) cleaning appliances – toaster, microwave, oven, fridge and freezer shelves, washing up, packing away of clean items, vacuuming of the carpet areas; and
 - viii) removing rubbish and recycling from the accommodation and disposing them into the appropriate bins.
- c) It is a condition of your stay that you allow reasonable access to the housekeeping staff to facilitate cleaning.

10. FOOD SAFETY

- a) All food must be stored in the cupboards and refrigerators provided.
- b) Your food must be kept in sealed containers and any food, which in the opinion of UONDRH can constitute a health hazard, may be removed and disposed of with no compensation payable to you.
- c) At the end of the Term, you must dispose of all remaining food items by throwing them in the bins provided in your residence.

11. PERSONAL HYGIENE

- a) It is expected that you will maintain a healthy standard of personal hygiene.
- b) While people vary in their personal needs, a minimum healthy standard of personal hygiene will be considered to consist of regular showering, cleaning teeth, regularly washing towels and bed linen, and wearing reasonably clean clothing.
- c) Lapses in maintaining a minimum standard of personal hygiene can constitute a health issue, and where such lapses are noted, you may be approached by staff to undertake a review of your current hygiene practices. It is your responsibility to advise UONDRH staff if you contract any serious communicable (contagious) disease or infection. You are also responsible for following the directions for treatment or any possible quarantine if advised by Health Services. This information will be treated confidentially.

12. PETS

- a) You are not allowed to keep a pet or pets at any UONDRH Accommodation.
- b) If you require an approved assistance animal (such as a guide dog for people with a visual disability), you are allowed to keep them in your room, Common Area, and public places as recognised by the Disability Discrimination Act. 1992. The UONDRH must be consulted in order to provide an appropriate rooming option to accommodate an assistance animal.

13. RUBBISH REMOVAL AND RECYCLING

- a) The accumulation or collection of glass bottles, other glass containers, aluminium, plastic containers or other packaging in bedrooms or common area is a health and safety hazard.
- b) All students are required to remove their own bedroom and common area bins to the waste stations provided, or allocated bin area in other residences. It is required that all bins contain a bin liner at all times. Recycling bins are provided for Students' use and you are expected to sort your waste packaging into the bins provided.
- c) Where provided, bins must be put out and brought back in from the street.

14. SMOKING

The UONDRH is completely smoke free. Smoking is not permitted in UONDRH accommodation, Education Centres or on UONDRH grounds under any circumstances. This includes smokeless tobacco, vapour and electronic cigarettes.

ROOMING AND CATERING

15. YOUR ROOM AND COMMON AREAS

The UONDRH does not provide storage space in addition to the room. If you are vacating your room and wish to store your possessions for a defined period, you will need to make alternate arrangements.

15.1 Your Responsibilities:

- a) You must:
 - i) take proper care of all furniture, furnishings (including room furnishings) and appliances within your room and building;
 - ii) not make any alteration to any building, this includes attaching objects to the walls. Posters are permitted in your room but only using products that leave no trace when removed; and
 - iii) accept sole responsibility for any damage to your room or room furnishings.
- b) You must report all:
 - i) matters requiring emergency repairs immediately to the UONDRH through the UONDRH Placement Portal or by phone on (02) 4921 6500 after hours (NO POWER, NO WATER AT ALL, NO SEWERAGE); and
 - ii) other damage or loss to furnishing and property to the UONDRH by 12 noon the next business day after the damage or loss occurs.
- c) You must:
 - i) not, without the UONDRH's prior written consent remove or move any room furnishings, fittings, equipment, or other articles provided, from or into your Room, Building or Common Areas. This includes but is not limited to mattresses and furniture.
 - ii) keep your room, room furnishings, the common areas and the furnishings in your Building in the same condition as at the Check In Date and leave them in that condition when you vacate your room. The UONDRH may require you to pay for any cleaning or repair costs associated with the removal of damaging adhesives, for writing or for drawing on surfaces;
 - iii) lock your doors when you are not in your room;
 - iv) not under any circumstances enter another student's room without their permission; and
 - v) not enter or make use of any vacant rooms in the Building or use or remove any items from a vacant room in the Building.

16. BALCONIES

- a) Your balcony must be kept in a clean and tidy condition at all times. Housekeeping services do not extend to the balcony areas, it is the responsibility of the residents to ensure this is undertaken.

- b) As a matter of safety and security, you must not:
 - i) leave your balcony door unlocked when not in use;
 - ii) leave items on your balcony where they may be knocked or blown over and fall;
 - iii) smoke or cook on the balcony (including the use of personal BBQs) or use naked flames (including candles or citronella lights);
 - iv) install or add any furniture to your balcony (including but not limited to chairs or hammocks);
 - v) throw or allow any item to be thrown or fall from your balcony; or
 - vi) create excessive noise whilst on the balcony, particularly beyond 10pm at night (be aware that 'private' conversations on balconies may carry a considerable distance in the quiet early morning hours).

17. ROOM CHANGE

- a) Room changes are not permitted.
- b) If you change rooms the UONDRH will issue you with a charge, determined by the UONDRH.
- c) You may also be required to move back to your assigned room and/or be subject to disciplinary action.

18. BIKES AND OTHER WHEELED VEHICLES

Bicycles and other wheeled vehicles must be kept only in the provided bicycle racks (where provided).

19. PARKING

- a) If you own a vehicle and wish to park on University or UONDRH sites, you must be aware that you do so at your own risk. In some places you may be required to apply for a parking permit. More information is provided in the Student Orientation Manual.
- b) Parking spaces are provided at some sites close to buildings for people with disabilities. These car parks are clearly marked. You may only park the vehicle in accessible car parking spaces if you possess a current Australian Disability Parking (ADP) permit and prominently display the ADP permit on the vehicle.
- c) If the vehicle is unregistered, you must not park or store it on the grounds of the University or UONDRH.
- d) Please refer to [University of Newcastle Rules governing traffic and parking](#) for further information.

SAFETY AND SECURITY

20. DOORS

- a) You must not prop open any doors at any time as this is a security risk and a potential safety hazard.
- b) You must not obstruct doorways or corridors with rubbish, personal items or furniture.
- c) If you obstruct a doorway or corridor that prevents egress in the event of any emergency, the UONDRH may issue you with a charge where costs are incurred by the UONDRH.
- d) Charges, fines or other disciplinary action may be brought against students who risk the safety of themselves and their fellow students through regular door breaches.

21. ELECTRICAL EQUIPMENT

- a) It is your responsibility to ensure that all your electrical equipment in your accommodation is safe and meets the Australian standards.
- b) The use of electrical equipment not complying with Australian standards, use of unsafe electrical equipment, use of double adaptors and overloading of circuits may cause fire and is deemed as a serious risk.
- c) Portable air conditioners are prohibited for use at the UONDRH accommodation.
- d) You must not overload the circuit and cause an outage in the accommodation. If you do overload the circuit, the UONDRH may charge you the cost of rectifying the outage.
- e) The UONDRH reserves the right to immediately remove from your accommodation any of your electrical equipment that UONDRH considers to be unsafe.

22. EMERGENCIES

- a) In the event of any emergency you must leave an area if directed by any staff, member of security or a member of the emergency services, police or fire brigade.
- b) If indoors when an alarm sounds or given an instruction to leave, you must immediately leave. Failure to leave when an alarm sounds may result in a charge where costs are incurred by the UONDRH.
- c) During an emergency, the UONDRH staff may enter your room.
- d) UONDRH staff have the overall responsibility for disaster action plans and you must comply with any directions to meet at an assembly point for the duration of the declared emergency or until you are given permission to leave the assembly area by UONDRH staff or Emergency Services personnel.
- e) It is expected that a person with a disability will complete a Personal Emergency Evacuation Plan as part of the application process. A copy of this plan will be retained by the UONDRH Accommodation Team and will be followed in the case of an emergency.
- f) It is against the law to make false reports to emergency services or police about a catastrophe or emergency.

23. FIRE HAZARDS

- a) You must:
- i) abide by the fire safety regulations;
 - ii) keep the Common Areas, stair wells, fire exits and pathways free of your personal belongings for fire safety reasons and cleaning purposes;
 - iii) not interfere with any fire-fighting appliances, notices, alarms or safety devices installed in your room or the accommodation;
 - iv) not in any circumstances use any open flame devices including candles, incense and torches;
 - v) not use any means of heating in your room other than heating apparatus supplied and you must not use such apparatus to dry clothes; and
 - vi) only cook in designated areas (e.g. kitchens, BBQs);
- b) If you do, or contribute to, anything that activates any crisis/fire system(s) on UONDRH property including grounds, then:
- i) the UONDRH may issue you with a charge where costs are incurred by the UONDRH; and/or
 - ii) you may be subject to disciplinary action imposed by the University or UONDRH.
- c) If during the Term or during the UONDRH's inspection of your accommodation, or after you depart, the crisis/fire system(s) in your room is found to have been modified or tampered with, the UONDRH will issue you with a charge where costs are incurred by the UONDRH.

24. INSURANCE

University and/or UONDRH insurance policies will not provide you with coverage for personal effects or ambulance cover whilst living in UONDRH accommodation. It is strongly recommended you obtain appropriate insurance cover while staying in UONDRH accommodation.

25. KEYS AND ELECTRONIC ACCESS

- a) You must:
- i) keep safe and secure the key(s) (where provided) by the UONDRH for the room and Building; and not give your room or Building keys to any other person;
 - ii) not change any of the locks to the Building or your room; and
 - iii) immediately report any missing or stolen key(s) and pay for the costs of replacement. This may also include multiple keys for each resident of a unit if the main door to the unit needs replacement keys for a new lock.
- b) If you lock yourself out of the room you must:
- i) After hours, call the University Security Services on (02) 4921 5888.
 - ii) Within office hours, telephone UONDRH staff on (02) 6755 3555 or come to the local education centre².

²Tamworth, Taree and Coffs Harbour only. Armidale, Coffs Harbour & Moree should call Security Services for all lock outs, regardless of time of day.

- c) The first time you lock yourself out of the room, the UONDRH will not issue a charge. The second and subsequent times you lock yourself out of the room, the UONDRH may seek to recover the costs of attending to the lockout from you.

26. RESTRICTED AREAS

- a) Entering restricted areas of the University or the UONDRH without authorisation is prohibited.
- b) Climbing to or from balconies or windows is also prohibited, as is climbing onto the roofs of covered walkways.

27. SECURITY

- a) You must:
 - i) carry your Student Card with you at all times when present on University, UONDRH or NSW Health facilities;
 - ii) not conduct any business activity or illegal activities in the accommodation; and
 - iii) not store or use any dangerous goods and/or weapons including but not limited to combustible materials or liquids, firearms or knives in the accommodation or anywhere on the grounds of the University or the UONDRH, (except in accordance with Item 29. b) with regard to sporting weapons).
- b) UONDRH staff are empowered to ensure you are compliant with all University policies relevant to the comfort and safety of all members of the UONDRH community. You must comply with any reasonable request by UONDRH staff.

28. SWIMMING POOL

- a) Pools (where available) are open to all residents of UONDRH Accommodation and may be used between 7am and 10pm with the exception of; winter months (closed), or, when closed for repairs or cleaning.
- b) You must comply with pool rules as posted in pool areas, including:
 - i) no alcohol or glassware within the fenced pool areas;
 - ii) if you have been drinking alcohol and are intoxicated, or under the influence of other substances, you must not use the pools;
 - iii) no dangerous behaviour such as trying to jump into the pool from a fence, balcony or a shade sail;
 - iv) not throwing items into the pool or the fenced area surrounding the pool;
 - v) not interfering with the cleaning equipment and filtration systems; and
 - vi) wearing appropriate swimwear (nude bathing and nude sunbathing are not permitted).
- c) Portable pools are prohibited for use within the UONDRH accommodation.

29. WEAPONS

- a) Weapons are not permitted on campus.
- b) If you are a member of a sporting team whose equipment may be deemed as a weapon (e.g. Crossbow for archery) you are required to contact UONDRH staff for information on your options.

- c) If you are found by UONDRH staff possessing a weapon the UONDRH may take appropriate legal or disciplinary action.

30. INTERNET ACCESS

- a) Wired service (Ethernet port/s) is available in some bedrooms and there is wireless internet connection (Wi-Fi) in bedrooms and the Common Areas.
- b) The wired and wireless networks available throughout the UONDRH accommodation are part of the wider University corporate network. As such, your access to this network is subject to the University's Information Technology Conditions of Use Policy and you must comply with that policy at all times.
- c) You acknowledge and agree that the University has security protocols and policies in place regarding access to the internet both at the accommodation and Education Centres and that those protocols and policies apply to your use of the internet at the accommodation.

31. INTERPRETATION

- a) In these Accommodation Standards, the following rules of interpretation apply unless the contrary intention appears:
 - i) Headings and bold type are for convenience only and do not affect the interpretation of these standards.
 - ii) The singular includes the plural and the plural includes the singular.
 - iii) A reference to 'including' (in any form) or 'such as' when introducing a list of items does not limit the meaning of the words to which the list relates to those items or to items of a similar kind and are not words of limitation.
 - iv) Other parts of speech and grammatical forms of a word or phrase defined in these standards have a corresponding meaning.
 - v) A reference to "\$" means Australian Dollars.

APPENDIX

1. STUDENT RIGHTS

Students may expect:

- a) to be advised of the allegations in writing;
- b) to have an opportunity to provide their side of the story and respond to the allegations; and
- c) to be advised of the appropriate appeal process.

2. STUDENT RESPONSIBILITIES

Students are expected to take responsibility for:

- a) understanding and complying with the UONDRH Accommodation Standards, UONDRH Student Occupancy Licence Agreement, the Student Conduct Rule and other relevant University policies; and
- b) compliance with the University Code of Conduct and acting in a manner that demonstrates integrity and respect for the Student community.

3. INVESTIGATIONS AND APPEALS

- a) UONDRH staff will be responsible for the investigation of any incident and if deemed necessary, will instigate the appropriate action.
- b) UONDRH staff may determine that the alleged violation(s) did not occur and dismiss the case.
- c) An investigation may include an interview of the people involved and/or affected by an incident perceived as a violation. Such interviews will be conducted by the UONDRH or representative and be confidential in nature.
- d) Other procedures of investigation, including, but not limited to, photography and other methods of recording evidence, may be instigated depending on the nature of alleged violation under investigation. Any documentation created or provided in any investigation will be confidential and stored in an appropriate secure location at all times.
- e) UONDRH staff may, at any time, refer an investigation to be acted upon by other staff within the University and/or UONDRH, including but not limited to, the Deputy Vice Chancellor (Academic) under the Student Conduct Rule.
- f) UONDRH staff may, at any time, refer an investigation to the police or any other law enforcement agency or other external agency.
- g) A student can be asked to not contact another Student or Staff member during an investigation if it is deemed necessary and reasonable.
- h) Appeal Process: You have the right to appeal any disciplinary decision made by UONDRH staff where there is evidence of a breach of these Standards, the Student Conduct Rule, or general principles of procedural fairness. To make an appeal you must write to the Deputy Vice-Chancellor (Academic) within five working days of receipt of the written decision and state the nature of the decision you wish to appeal and the grounds for your appeal. The appeal process is described in the Student Conduct Rule. The Dean of Students Office can provide assistance and support.

- i) If, after investigation, you have been found to have violated the UONDRH Accommodation Standards, the Student Conduct Rule or other related policy, the UONDRH will determine whether the matter is handled directly by the UONDRH, or should be referred to the Office of the Deputy Vice-Chancellor (Academic) to be assessed under the Student Conduct Rule.

4. DISCIPLINARY ACTIONS

The severity of the violation will determine the type of possible action. Action can include, but is not limited to:

a) Written Warnings

The UONDRH may determine that the violation(s) did occur, and issue the students(s) involved a warning. The warning will be rendered in writing and will serve to remind the student(s) of the UONDRH Accommodation Standards and the UONDRH Student Occupancy Licence Agreement. Additionally, it will alert the Student(s) that further violations may result in sanctions.

b) Sanctions

When a Student is found responsible for violating a rule, they may be given a penalty. The goal of a penalty is to restore damaged community or individual relationships; educate the Student as to the impact their behaviour has had on the community, and/or address addictions or other behavioural needs. Penalties assigned by the UONDRH may be one or more of the following:

- Training:** The student is assigned a specific project or program (depending on the violation) to be completed by a set deadline. Examples include, but are not limited to, attendance or assistance in educational programs, completion of an alcohol education and/or awareness program, a reflection paper, creation of an educational/ rule based poster or presentation, meeting with a University or UONDRH Staff Member, or a letter of apology.
- Counselling:** The Student will be required to undertake counselling.
- Community Work:** The Student will be required to participate in community work for a specific number of hours in a project. Under a direct supervisor, the Student performs their community restitution hours without compensation. Examples include, but are not limited to, assisting with or organising a student event.
- Fines and compensation:** The Student will be asked to compensate for the damages in the event that any student is found responsible for damage to UONDRH or personal property. The student can also be required to pay a fine.
- Any damages, fine or penalty imposed under the Student Conduct Rule does not preclude the University or UONDRH from also charging a Charge under the Student Occupancy Licence Agreement.
- Loss of Privileges:** This may include removal of privileges such as, but not limited to, an on-site alcohol ban of a specified duration, and/or attending student events and activities.
- Disciplinary Transfer:** This is the permanent relocation of a Student from one community to another (depending on the availability of a suitable space).
- A student who is transferred may be prohibited from entering the accommodation that they were transferred from for a specified period of time. Students who are transferred will be allocated a room at the discretion of UONDRH.

5. FAILURE TO COMPLY

Failure to comply with any sanction applied under the UONDRH Accommodation Standards will be treated as a separate breach of these Standards and will be referred to the DVC(A) for action that may include further disciplinary consequences.