

SWIFT (STUDENT WRITTEN IMPROVEMENT FEEDBACK TOOL) QUICK REFERENCE GUIDE



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WHAT IS SWIFT?

SWIFT is an online feedback tool that helps you improve your academic writing before submitting your assessment. Upload your draft and receive instant feedback on areas such as:

- Academic writing style
- Structure and organisation
- Grammar and spelling
- Clarity and readability
- Referencing and citation practices

SWIFT provides feedback to support your learning and revision process. It does not generate content or write assignments for you.

ACCESSING SWIFT

1. Go to swift.newcastle.edu.au
2. Log in using your student ID and password

USING SWIFT

STEP 1: UPLOAD YOUR DRAFT

- Select Upload File.
- Choose your assessment draft.
- Supported file formats will be displayed on screen.
- Click 'Submit for review'.

STEP 2: SELECT FEEDBACK OPTIONS

- Choose the type of feedback you would like to receive.
- Review any instructions provided.

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STEP 3: GENERATE FEEDBACK

- Wait while SWIFT analyses your document.

STEP 4: REVIEW FEEDBACK

- Read the feedback summary.
- Review highlighted areas for improvement.
- Use the suggestions to revise your work.

STEP 5: REVISE AND RESUBMIT (OPTIONAL)

- Make changes to your draft.
- Upload a revised version if you would like additional feedback.

Tips for Getting the Best Results

- ✓ Upload a complete draft where possible.
- ✓ Leave enough time before your assessment due date to revise your work.
- ✓ Consider all feedback critically and apply what is relevant to your assessment requirements.
- ✓ Compare feedback against your assignment instructions and marking rubric.
- ✓ Seek additional support from Learning Advisors if needed.

IMPORTANT INFORMATION

- SWIFT provides guidance and suggestions only.
- You remain responsible for the content of your assessment.
- Feedback should be used to improve your academic writing skills and final submission.
- Always check your work against the assessment requirements provided by your course.

NEED HELP?

If you experience technical issues accessing SWIFT, contact the [IT Service Desk](#).

For academic writing support, visit the [University's Academic Learning Support services](#) or speak with a [Learning Advisor](#).