

# The University of Newcastle 2010 Application/Enrolment Form

Attach a passport sized photo of yourself if you wish your student ID card to be posted to you once enrolment has been completed. The reverse of the photo must state your name and be certified by a Justice of the Peace.

**1. UNIVERSITY OF NEWCASTLE STUDENT NUMBER (if relevant)**

       

**2. APPLICATION CATEGORY**

 Non-award  Summer School  Cross Institutional

**3. PERSONAL DETAILS**

Family Name \_\_\_\_\_ Other Name(s) \_\_\_\_\_

Title Dr  Mr  Mrs  Ms  Other  \_\_\_\_\_ Previous Family Name \_\_\_\_\_

Gender  Male  Female Date of Birth \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
DD MM YY

**4. CITIZENSHIP**

Are you an Australian Citizen?  No  Yes If born outside Australia, date of arrival \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
DD MM YY

Are you the holder of a Permanent Humanitarian Visa\* (within Australia)?  No  Yes If yes, date of arrival in Australia \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
DD MM YY

Are you an Australian Permanent Resident\* (Permanent Visa)?  No  Yes If yes, date of arrival in Australia \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
DD MM YY

Are you a New Zealand Citizen?  No  Yes If yes, date of arrival in Australia \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
DD MM YY

\* If you are the holder of a Permanent Humanitarian Visa or you are an Australian Permanent Resident and have not previously provided your visa details, please attach a certified copy of your visa and arrival date stamp. Date permanent residency granted \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
DD MM YY

If you have answered No to all of these questions you are ineligible to apply on this form - please contact International Admissions on (02) 4921 7745.

**Country of Birth**

In what country were you born?

Australia (AUS) <input type="checkbox"/>	Singapore (SGP) <input type="checkbox"/>	Malaysia (MYS) <input type="checkbox"/>	United States (USA) <input type="checkbox"/>
Hong Kong (HKG) <input type="checkbox"/>	Norway (NOR) <input type="checkbox"/>	New Zealand (NZL) <input type="checkbox"/>	China (CHN) <input type="checkbox"/>
United Kingdom (GBR) <input type="checkbox"/>	India (IND) <input type="checkbox"/>	Korea (KOR) <input type="checkbox"/>	Indonesia (IDN) <input type="checkbox"/>

If your country of birth is not listed please write the name of your country here: \_\_\_\_\_

**Aboriginal/Torres Strait Island Origin**

Are you an Australian Aboriginal person e.g. Goori, Koori, Murri or Nunga?  No  Yes Are you of Torres Strait Islander descent?  No  Yes  
(If you are both Aboriginal or Torres Strait Islander origin, please tick both "yes" boxes)

**5. CONTACT DETAILS**

Home Address \_\_\_\_\_ Mailing Address (If different) \_\_\_\_\_

Suburb \_\_\_\_\_ Suburb \_\_\_\_\_

State \_\_\_\_\_ Postcode \_\_\_\_\_ State \_\_\_\_\_ Postcode \_\_\_\_\_

Telephone: Home ( ) \_\_\_\_\_ Business ( ) \_\_\_\_\_ Mobile \_\_\_\_\_

Email \_\_\_\_\_

**6. EMERGENCY CONTACT DETAILS**

Full Name \_\_\_\_\_ Relationship to you \_\_\_\_\_

Address for Correspondence \_\_\_\_\_

Suburb \_\_\_\_\_ State \_\_\_\_\_ Postcode \_\_\_\_\_

Telephone: Home ( ) \_\_\_\_\_ Business ( ) \_\_\_\_\_ Mobile \_\_\_\_\_

Email \_\_\_\_\_

**7. PROPOSED PROGRAM**

PROGRAM CODE (ie. 11226)	PROGRAM TITLE (ie. Non-award Undergraduate)	LOCATION CODE

**8. PROPOSED TERM OF COMMENCEMENT** \_\_\_\_\_

**PROPOSED COURSES for approved study term**

TERM	COURSE AREA	CATALOGUE NO.	COURSE TITLE	UNIT VALUE	LOCATION CODE	OFFICE USE ONLY
eg. 5040	INFO	1010	Introduction to Information Systems	10	CAL	

**ASSESSMENT CRITERIA**

**9. SECONDARY SCHOOLING**

COUNTRY/STATE	YEAR OBTAINED	QUALIFICATION OBTAINED	SCHOOL NAME	RESULT

Year 12 student number as assigned by State Education Board (if known)

**10. TERTIARY PREPARATION OR ENABLING STUDIES (INCLUDING STAT TEST)**

COUNTRY/STATE	YEAR OBTAINED	QUALIFICATION OBTAINED	RESULT

**11. TERTIARY (INCLUDING TAFE), POST SECONDARY AND HIGHER EDUCATION STUDIES**

HIGHER EDUCATION PROVIDER NAME	QUALIFICATION TITLE	Last Year attended	Course Completion?		
			YES	NO	Duration

Student number

**12. MEMBERSHIPS/PROFESSIONAL QUALIFICATIONS**

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**13. WORK EXPERIENCE AND OTHER INFORMATION**

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**14. ENGLISH LANGUAGE PROFICIENCY**

My first language is English

If not then I have completed one of the following: (documentary evidence, verified copies of results must be attached.)

- |  |   |
|--|---|
| <input type="checkbox"/> A tertiary qualification in Australia   | Name of Institution: <input type="text"/> |
| <input type="checkbox"/> An Australian Year 12 program   | State: <input type="text"/>               |
| <input type="checkbox"/> Secondary or tertiary studies in another English speaking country               | Country: <input type="text"/>             |
| <input type="checkbox"/> Secondary or tertiary studies completed in the English language                 | Country: <input type="text"/>             |
| <input type="checkbox"/> GCE 'A' level general paper with a grade of 'C' or better                       | Score: <input type="text"/>               |
| <input type="checkbox"/> HKALE use of English paper with a grade of 'C' or better.                       | Score: <input type="text"/>               |
| <input type="checkbox"/> Test of English as a Foreign Language (TOEFL) within the last 12 months         | Score: <input type="text"/>               |
| <input type="checkbox"/> International English Language Testing system (IELTS) within the last 12 months | Score: <input type="text"/>               |
| <input type="checkbox"/> Combined Universities Language test (CULT) score of 70                          | Score: <input type="text"/>               |

**15. CROSS INSTITUTIONAL APPLICATION - HOME PROVIDER ENDORSEMENT**

\*Home Provider Name: \_\_\_\_\_

Title of current program towards which credit will be granted \_\_\_\_\_

Will the results in the course(s) indicated on the application be available as credit towards the nominated program? No  Yes

Is the student Commonwealth supported? No  Yes

If yes, does the student pre-2008 eligibility? No  Yes

Is the student eligible for 2008 rates for Accounting, Administration, Economics or Commerce units? No  Yes

Is the student eligible for 2009 rates for Maths, Statistics and Science units? No  Yes

Is the student eligible for both pre-2008 and 2009 rates? If so, please provide details below: No  Yes

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Is the student eligible for pre 2010 National Priority rates for Education and Nursing units? No  Yes

If student is not Commonwealth supported, and is a Full Fee Paying domestic student, please provide details of student's circumstances below:

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Does the student use FEE-HELP? \_\_\_\_\_ NO / YES [please circle appropriate answer]

Authorised Officer's Name (Please print) \_\_\_\_\_ Authorised officer's signature \_\_\_\_\_

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Position Title: \_\_\_\_\_ Contact Number: \_\_\_\_\_ Date: \_\_\_\_\_

\*HOME PROVIDER'S OFFICIAL STAMP (Documentation received without Financial Officer's signature and stamp will NOT be processed).

**16. STATISTICAL INFORMATION REQUIRED BY THE AUSTRALIAN**

A. Do you speak a language other than English at your permanent home residence? No  [001] Yes

If 'Yes', indicate the non-English language spoken most often:

Cantonese [105] Korean [113] Norwegian [015] Chinese [111] Malay [099] Swedish [016] Japanese [112] Mandarin [108] Other (enter code below)

B. Please complete the following 8 questions to indicate what education you had completed or commenced prior to this program. In the CODE column enter appropriate number for questions (i) to (v):

(1) Never commenced such a program  
 (2) Commenced but not completed program  
 (3) Completed program

If you selected number (2) or (3) insert the year you last attended or completed such a program.  
 For questions (vi) to (viii) enter either CODE (1) Did not complete such a program, or (2) Completed program

QUESTION	CODE	YEAR			
(i) Postgraduate Program: (PhD, Master's, Postgraduate Preliminary or Qualifying, Postgraduate Diploma, Graduate Certificate, etc.)					
(ii) Bachelor Degree					
(iii) Diploma or Associate Diploma done at University, College of Advanced Education, Teachers College, Institute of Technology or Institute of Advanced Education.					
(iv) Diploma or Associate Diploma done at a Technical and Further Education (TAFE) College or Technical College.					
(v) A TAFE program other than those above: For example a Trade Certificate (Do not count secondary education, hobby, recreational, leisure courses or personal enrichment programs).					
(vi) Final Year (year 12 or equivalent) of Secondary Education at an institution other than a High School					
(vii) Final Year (Year 12 or equivalent) of Secondary Education at a High School					
(viii) Any other qualifications of Attainment or Competence (Include Open Foundation, Unipath, ELICOS and Newstep)					

C. Do you have a disability, impairment or long term medical condition which may affect your studies? No  Yes

D. If you have a disability, impairment or long term medical condition please indicate by placing a cross (x) under the relevant area(s) of impairment.

Hearing  Learning  Vision  Mobility  Medical  Other

E. If yes to 'C' would you like to receive advice on support services, equipment and facilities which may assist you? No  Yes

**17. EDUCATION LEVEL OF YOUR PARENTS OR GUARDIANS (if applicable)**

Parent/Guardian 1 Male Female	Parent/Guardian 2 Male Female	Highest level of Education completed
<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	Postgraduate qualification (eg graduate diploma, master degree, PhD)
		Bachelor Degree
		Other post-school qualification (eg associate degree, diploma, advanced diploma, completed apprenticeship, VET/TAFE Certificate)
		Completed Year 12 schooling
		Completed year 10 schooling, continued at school, but didn't complete Year 12 schooling
		Completed Year 10 schooling
		Didn't complete Year 10 schooling
		Don't know

**18. TERMS, CONDITIONS AND INFORMED CONSENT (ADMISSION)**

**Your enrolment cannot progress unless you accept all terms and conditions set out below.**

1. I certify that all information and documentation supplied by me to the University is true, accurate and complete including all information supplied with my application for admission and/or credit.
2. I understand that I must comply with the rules, policies and by-laws of the University of Newcastle and that failure to do so may result in the cancellation of my enrolment.
3. I understand that I must ONLY enrol in courses that comply with the requirements of the program to which I have been admitted.
4. I understand that failure to pay fees and charges owed to the University and/or its partner organisations by the due date may result in my access to University services being restricted, the cancellation of my enrolment and/or action to recover any remaining debt.
5. I authorise the University to release information regarding my enrolment to Government agencies including the Department of Education, Employment and Workplace Relations (DEEWR), Centrelink and the Department of Immigration and Citizenship (DIAC) in accordance with legal requirements.
6. I consent to the sharing of information between the University of Newcastle, other Universities and educational institutions as well as Universities Australia and tertiary admissions centres in relation to any matter including academic or other misconduct, exclusion from study or irregular activity that may be considered to be untrue or misleading in any respect.
7. I understand that the University of Newcastle is collecting information for the purpose of assessing my entitlement to Commonwealth assistance under the Higher Education Support Act 2003, and allocation of a Commonwealth Higher Education Student Support Number (CHESSN) to me.
  - a. I understand that the University of Newcastle will disclose information to the Department of Education, Employment and Workplace Relations (DEEWR) for the above purposes and that DEEWR will store the information securely in the Higher Education Information Management System (HEIMS), and that the information may be used in connection with the National Data Collection on University Applications and Offers and/or other uses as DEEWR may lawfully require from time to time.
  - b. I accept that DEEWR may disclose the information to the Australian Taxation Office (ATO).
8. I understand that the University of Newcastle will not otherwise disclose the information I have supplied without my consent unless required or authorised by law.

I have read and agree to the Terms and Conditions of Enrolment outlined above. Giving false or misleading information is a serious offence under the Criminal Code (Commonwealth).

In signing this form and enrolling at the University of Newcastle, you are agreeing to all of the above conditions.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**19. APPLICATION/ENROLMENT CHECKLIST**

Tick the boxes when you have completed the following necessary steps:

- Completed application form
- Attached certified passport-sized photograph and 100 points of ID
- Signed declaration
- Included a signed Commonwealth Assistance Form (if applicable)
- Arranged for the Home Provider endorsement if you are a cross institutional student
- Included certified copies of academic transcripts

Empl ID	Assessment Outcome	Eligible	Code (BofA)
		Ineligible	Code
Application No	Admit	Sign	Date
Administrative Officer	Matriculate	Sign	Date
Program Code	Term Activate	Sign	Date
Register Applicant	Statistics	Sign	Date
Emergency Contacts	Courses	Sign	Date
CHESSN	Parental Education	Sign	Date

Once you have completed all relevant sections of the form, mail the form to:

**Admissions and Enrolments, Student Services Centre  
The University of Newcastle, Callaghan, NSW 2308**

# 2010 Calendar

Semester dates apply to all coursework programs except the Bachelor of Medicine. Bachelor of Medicine semester dates can be found at: [www.newcastle.edu.au/dates/medicine/](http://www.newcastle.edu.au/dates/medicine/)

## Semester 1

Semester 1 commences	Monday 01 March 2010	
BLaws/Dip. Legal Practice students	Monday 01 March 2010	
All other students except BMed. students	Monday 01 March 2010	
Last day to add courses for Semester 1	Monday 15 March 2010	Courses cannot be added after this date without course coordinator approval
Census date	Wednesday 31 March 2010	Last day to withdraw from Semester 1 courses without financial penalty Last day to lodge Commonwealth Assistance Forms (CAF)
Semester 1 recess	Friday 2 April to Friday 9 April 2010	
Semester 1 ends	Friday 4 June 2010	Last day to withdraw without failure
Mid year examinations	Monday 7 to Friday 25 June 2010	

## Semester 2

Semester 2 commences	Monday 26 July 2010	
Last day to add courses for Semester 2	Monday 9 August 2010	Courses cannot be added after this date without course coordinator approval
Census date	Tuesday 31 August 2010	Last day to withdraw from Semester 2 courses without financial penalty Last day to lodge Commonwealth Assistance Forms (CAF)
Semester 2 recess	Monday 27 September to Friday 8 October 2010	
Semester 2 ends	Friday 5 November 2010	Last day to withdraw without failure
End of year examinations	Monday 8 to Friday 26 November 2010	

## Trimester 1

Trimester 1 commences	Monday 1 February 2010	
Last day to add courses for Trimester 1	Monday 22 February 2010	Courses cannot be added after this date without course coordinator approval
Census date	Monday 22 February 2010	Last day to withdraw from Trimester 1 courses without financial penalty Last day to lodge Commonwealth Assistance Forms (CAF)
Trimester 1 ends	Friday 30 April 2010	Last day to withdraw without failure
Trimester 1 examinations	Thursday 6 to Friday 14 May 2010	

## Trimester 2

Trimester 2 commences	Monday 24 May 2010	
Last day to add courses for Trimester 2	Monday 14 June 2010	Courses cannot be added after this date without course coordinator approval
Census date	Monday 14 June 2010	Last day to withdraw from Trimester 2 courses without financial penalty Last day to lodge Commonwealth Assistance Forms (CAF)
Trimester 2 ends	Friday 13 August 2010	Last day to withdraw without failure
Trimester 2 examinations	Thursday 19 August to Friday 3 September 2010	

## Trimester 3

Trimester 3 commences	Monday 6 September 2010	
Last day to add courses for Trimester 3	Monday 20 September 2010	Courses cannot be added after this date without course coordinator approval
Census date	Wednesday 27 September 2010	Last day to withdraw from Trimester 3 courses without financial penalty Last day to lodge Commonwealth Assistance Forms (CAF)
Trimester 3 ends	Friday 26 November 2010	Last day to withdraw without failure
Trimester 3 examinations	Thursday 2 to Friday 10 December 2010	

## Public Holidays (On these days the University will be closed)

New Year's Day holiday	Friday 1 January	Queen's Birthday	Monday 14 June
Australia Day holiday	Tuesday 26 January	Labour Day	Monday 4 October
Good Friday	Friday 2 April	Christmas Day holiday	Saturday 25 December
Easter Saturday	Saturday 3 April	Boxing Day holiday	Monday 27 December
Easter Monday	Monday 5 April		
University holiday	Tuesday 6 April	The University is closed from Monday 21 December 2009 until Tuesday 5 January 2010.	
Anzac Day	Monday 26 April		

# 2009 Calendar - Singapore

## New 2009 Offshore Block Terms

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### Block 1

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Commences	Monday 04 January 2010
Concludes	Sunday 28 February 2010
Census Date	Friday 15 January 2010
Release of Exam Results	Friday 19 March 2010

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### Block 2

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Commences	Monday 1 March 2010
Concludes	Sunday 25 April 2010
Census Date	Friday 12 March 2010
Release of Exam Results	Friday 21 May 2010

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### Block 3

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Commences	Monday 3 May 2010
Concludes	Sunday 27 June 2010
Census Date	Friday 14 May 2010
Release of Exam Results	Friday 16 July 2010

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### Block 4

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Commences	Monday 28 June 2010
Concludes	Sunday 22 August 2010
Census Date	Friday 9 July 2010
Release of Exam Results	Friday 17 September 2010

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### Block 5

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Commences	Monday 30 August 2010
Concludes	Sunday 24 October 2010
Census Date	Friday 10 September 2010
Release of Exam Results	Friday 12 November 2010

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### Block 6

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Commences	Monday 25 October 2010
Concludes	Monday 19 December 2010
Census Date	Friday 5 November 2010
Release of Exam Results	Friday 28 January 2011

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### Trimester 1

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Commences	Monday 4 January 2010
Concludes	Sunday 25 April 2010
Census date	Tuesday 26 January 2010
Release of Exam Results	Friday 21 May 2010

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### Trimester 2

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Commences	Monday 3 May 2010
Concludes	Sunday 22 August 2010
Census date	Tuesday 25 May 2010
Release of Exam Results	Friday 17 September 2010

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### Trimester 3

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Commences	Monday 30 August 2010
Concludes	Sunday 19 December 2010
Census date	Tuesday 21 September 2010
Release of Exam Results	Friday 28 January 2011

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### Public Holidays (On these days the University will be closed)

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New Year's Day holiday	Friday 1 January	National Day	Monday 9 August
Chinese New Year	Sunday 14 - Monday 15 February*	Hari Raya Puasa	Friday 10 September
Good Friday	Friday 2 April	Deepavali	Friday 5 November
Labour Day	Saturday 1 May	Hari Raya Haji	Wednesday 17 November
Vesak Day	Friday 28 May	Christmas Day	Saturday 25 December

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\* The following Tuesday (16/02/10) will be a Public Holiday