

# Scholarship Personal Details Form



The UNIVERSITY  
of NEWCASTLE  
AUSTRALIA

Position Code:

Payroll No:

This form is to be completed by the incoming SCHOLARSHIP HOLDER as a notification of personal details and bank account details. The information provided on this form is for payroll records and scholarship payment purposes only.

The form may also be used to advise of a **change of address** or **bank account details**.

Please complete the details on this form and ensure that it is attached to the Scholarship Appointment Form to be signed by the Head of School. Scholarships paid on a part-time basis are normally taxable. Scholars will be required to provide their Tax File Number for taxation purposes, using an ATO TFN declaration form ([www.ato.gov.au](http://www.ato.gov.au)).

## SECTION 1 – CANDIDATES PERSONAL DETAILS

Surname: ..... Other Names: ..... Title: .....

Student Number: ..... Date of Birth: / /

Gender: Male  Female  Phone: .....

**Residential Address** (House/Unit No. and Street Name): .....

.....

Suburb: ..... State: ..... Post Code: .....

**Correspondence Address** (If different to Residential): .....

.....

Suburb: ..... State: ..... Post Code: .....

## SECTION 2 – BANK ACCOUNT DETAILS

**Name of Bank, Building Society, etc** : .....

Branch (e.g. Jesmond): ..... BSB No.

Account Name: ..... Account No: .....

Suburb: ..... State: ..... Post Code: .....

## SECTION 3 – DECLARATION

I declare the above information to be correct.

Name (print): .....

Signature: ..... Date: .....

## SECTION 4 – HUMAN RESOURCE INFORMATION SYSTEMS TEAM USE ONLY

Payroll No: ..... Data Entered on Concept:

HRIST Officer Signature: ..... Date: / /

**RHD Office Use Only:** to HRS  NUSTAR  Date: / / Initials: .....