

Office of Graduate Studies Research Scholarship Allowance – Claim Form



The UNIVERSITY
of NEWCASTLE
AUSTRALIA

A thesis allowance will be paid on production of receipts for costs associated with thesis production. The allowance must be claimed within one year of final thesis submission *and* no more than two years after termination of the award. The amount paid will be up to the maximum rate applicable at the time of submission of the thesis. The allowance is a contribution to the costs of the production of the thesis and does not include such costs as purchase of computer equipment.

Thesis allowance is payable on production of receipts for costs associated with the *resubmission* of a thesis, or lodgement of the bound copy of the thesis following approval, provided that the claim is made within one year of the resubmission or lodgement date *and* two years of the termination of the award. The combined total of allowance for submission and resubmission must not exceed the maximum amounts allowed.

Check your scholarship conditions for available allowances.

SECTION 1 – CANDIDATES DETAILS

Family Name: Other Names: Title:

Program: Student Number:

School:

Correspondence Address:

..... Post Code:

Telephone:

Scholarship(s) (please tick):

APA

APA(I)

UNRS(C)

IPRS

UNRS(E)

SECTION 2 – MUST BE COMPLETED FOR PAYMENT INTO BANK ACCOUNT TO OCCUR

Payment via EFT method only - NO CHEQUES WILL BE ISSUED
Staff EFT payments will be as per Payroll EFT details if not otherwise advised

EFT Details Required	Bank Code	BSB No.	Account No.	International Swift Code
		-		

Email Address

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SECTION 3 – ALLOWANCE CLAIMED (please tick)

Thesis

Travel

Relocation

All original receipts must clearly state where and which costs have been made. Claims for a travel allowance from overseas students must include original air ticket(s), copy of passport(s) and copy of visa(s).

Original Receipt(s)/Ticket(s) with short description	Subtotal
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.....
.....
.....

(If further lines required, please attach extra sheet) **Total Amount**

Candidate Signature: **Date:**

GS Office Use Only: to Finance
NUSTAR Date: / / Initials:

Please return to: Office of Graduate Studies, East Wing, The Chancellery
The University of Newcastle, Callaghan NSW 2308

Telephone: (02) 4921 6537 Fax: (02) 4921 6908 Email: research@newcastle.edu.au