

**THE UNIVERSITY OF NEWCASTLE
COMMERCIALISATION TRAINING SCHEME (CTS)
(For Students studying the Graduate Certificate in Innovation and
Commercialisation at the University of Newcastle)**

2008 SCHOLARSHIP CONDITIONS

1.0 DEFINITIONS

- 1.1 In these conditions, unless the context or subject matter otherwise indicates or requires:
- "CTS" means the Commercialisation Training Scheme;
"Research Training Sub-Committee" means the Research Training Sub-Committee of the Research Committee;
"program" means the course of study undertaken by the scholar;
"scholar" means the person awarded the scholarship;
"scholarship" means the CTS scholarship awarded to the scholar;
"the University" means the University of Newcastle;
"DEST" means the Commonwealth Department of Education, Science and Training;
- 1.2 The Dean, Graduate Studies has delegated authority from the Deputy Vice-Chancellor (Research), to make determinations on research scholarship matters.

2.0 ELIGIBILITY

A CTS Scholarship is available to a student who is enrolled in a research higher degree and will also be enrolled in a commercialisation training program or has a research higher degree thesis under examination with only six months full time or part time equivalent study remaining in the commercialisation training program. In addition, a scholar must meet the following criteria:

- 2.1 is an Australian citizen, a New Zealand citizen or an Australian permanent resident at the closing date for applications;
- 2.2 has not previously completed CTS training or training consistent with that described in Section 8.115 of the CTS section of the DEST Other Grant Guidelines;

3.0 SELECTION

- 3.1 Selection shall be undertaken by the Research Training Sub Committee or its nominee(s).
- 3.2 Selection shall be on the basis of a competitive application process which will include academic merit and the prospect of pursuing a career that will utilise the skills, knowledge and experience gained from CTS training.

4.0 COMMENCEMENT

- 4.1 A CTS Scholarship must be commenced in the year of offer. A CTS Scholarship may not be deferred to a subsequent year.
- 4.2 The student shall normally take up the scholarship in Trimester two and must study the program in Trimesters two and three of the year of the award.
- 4.3 If the student has not commenced the scholarship by Trimester two in the year of offer the CTS Scholarship will be withdrawn.
- 4.4 A scholar must be enrolled part time in the CTS training program at the University of Newcastle.

5.0 TENURE

- 5.1 A part-time CTS Scholarship may be held for 28 weeks (2 x trimesters) to support a part-time CTS program.
- 5.2 Credit approved for previous periods of study toward the CTS qualification will be deducted from the tenure of the CTS scholarship for the remaining period of study necessary to complete CTS training.
- 5.3 Extension of scholarship is not possible for CTS scholarships. Additionally, undertaking the CTS program will not be considered an appropriate reason for requests for extension of other scholarship types.

6.0 TRANSFER OF AWARD OR PROGRAM

- 6.1 A CTS scholarship can only be taken up at the University from which the student receives an offer of award and students are expected to complete their CTS training at that University.
- 6.2 Students who transfer to another provider may continue to receive their CTS Scholarship only if their new provider agrees to its continuation and subject to the new provider having sufficient CTS grant amounts of its own available. The new provider must ensure that it has received information from the former provider on any CTS Scholarship payment the student has received and the duration of the CTS Scholarship already consumed.

7.0 SUSPENSION AND LEAVE OF ABSENCE

- 7.1 Periods of approved suspension will not be deducted from the overall scholarship tenure if the scholar takes approved leave of absence of a minimum of one Trimester from the CTS program. Leave and scholarship suspension will not be approved for periods of less than one full trimester. Leave is subject to approval by the Dean, Graduate Studies.
- 7.2 Students who fail to complete CTS training within 24 months from the date of commencement (plus any periods of suspension or leave approved by the University) are ineligible to receive further support under the CTS.

8.0 EMPLOYMENT

- 8.1 The scholar shall not be *required* to undertake paid employment as a condition of award of the scholarship.
- 8.2 If you are receiving a part time research scholarship, normal working restrictions apply as per those conditions.

9.0 LEAVE

- 9.1 Sick leave: Scholars are entitled to up to 10 days paid sick leave over the duration of the award.
 - 9.1.1 Sick leave entitlements may also be used to cover scholars with family responsibilities caring for sick children or relatives.

10.0 RESEARCH AT OTHER INSTITUTIONS

- 10.1 Scholars may be eligible to receive scholarship benefits during periods of research at other institutions in Australia, if the research is essential for the completion of the scholar's program. The period is subject to the approval of the scholar's supervisor and the Dean, Graduate Studies. Separate Scholarship Conditions will apply in these instances.
 - 10.1.1 Continuation of scholarship benefits is dependent upon approval by the Dean, Graduate Studies, for the period of off-campus study, and the scholar's continued enrolment in the program for which the award was granted at the University of Newcastle.

11.0 BENEFITS

- 11.1 Living allowance: a CTS Scholarship provides a part-time living allowance of \$7037.69 over a 28 week period. Please note that this amount **may** be taxable, depending upon the student's individual circumstances. Students are advised to seek individual advice from the Australian Tax Office.
- 11.2 CTS Tuition fees: a CTS scholarship provides tuition fees for the CTS training program which will be administered through the Office of Graduate Studies to the provider of the program.

- 11.3 Candidates who remain enrolled in their RHD with a full-time load while undertaking the CTS will be given an extension to candidature under the Research Training Scheme (RTS) of three months full time equivalence. However, Research Higher Degree scholarships will not be extended as a result of participation in the CTS program.

12.0 TERMINATION

- 12.1 A CTS Scholarship will be terminated if any of the following conditions apply:
- 12.1.1 If the student ceases to meet the eligibility criteria specified in section 2.0 of these conditions, other than during a period in which the scholarship has been suspended or during a period of approved leave;
 - 12.1.2 If the University determines that the CTS program is not being carried out with competence and diligence, or in accordance with the offer of the CTS training;
 - 12.1.3 If the University determines that the scholar has failed to maintain satisfactory academic progress in their Research Higher Degree;
 - 12.1.4 On the expiry of the period for which the scholarship was granted or the CTS program has been completed, whichever is the earlier;
 - 12.1.5 If the scholar does not confirm intention to resume study at the conclusion of a period of suspension or does not make arrangements to extend that period of suspension;
 - 12.1.6 On the death, incapacity, written resignation or withdrawal from enrolment of the scholar;
 - 12.1.7 If the University determines that the scholar is guilty of serious misconduct including but not limited to the provision of false or misleading information.
- 12.2 If a CTS scholarship is terminated, it cannot be re-activated unless the termination occurred in error.

13.0 OBLIGATIONS

- 13.1 The scholar shall accept the award of the scholarship subject to these conditions and shall agree to abide by the conditions.
- 13.2 The scholarship conditions which have been agreed between the University and the scholar shall normally not be varied during the tenure of a scholarship.
- 13.2.1 Where the Dean, Graduate Studies does approve variations of conditions the scholar shall have the option to accept the amended conditions or to retain the original conditions.
 - 13.2.2 No scholar will suffer disadvantage because of any variation to conditions.
- 13.3 The scholar is required to conform to the Rules of the University governing their Research Higher Degree program (including disciplinary provisions).

14.0 APPEAL

- 14.1 Students and scholars have the right of appeal against decisions taken by the Dean, Graduate Studies, or their nominated representatives, on the grounds that the procedures followed were deficient. Written appeals shall be submitted to the Manager, Graduate Studies, within 21 days of notification of a decision of the Dean, Graduate Studies.

15.0 RELAXATION CLAUSE

- 15.1 In order to provide for exceptional circumstances arising in a particular case, the Dean, Graduate Studies, may relax any provision of these conditions, except those specifically expressed as conditions as advised by DEST.