

UNIVERSITY OF NEWCASTLE
2007 RESEARCH DEVELOPMENT FELLOWSHIP SCHEME
Guidelines

CLOSING DATE: 5pm Friday 3 September 2007

The University of Newcastle Research Development Fellowship Scheme is a new initiative to support researchers in developing an application for submission to a scheme listed on the Australian Competitive Grant Register (<http://www.newcastle.edu.au/research/grants/acgr.html>). The external applications can be for project, program or fellowship support. The Scheme provides teaching/administrative relief in 2007 or the early parts of 2008 to assist in providing additional time to prepare an application. Up to \$100,000 is available for Research Development Fellowships in 2007.

Applications will be assessed by the Research Grants Committee (RGC) on the applicant's track record and potential to be successful in obtaining funding from a scheme listed on the Australian Competitive Grant Register (ACGR).

The application form and related information is available from:

http://www.newcastle.edu.au/research/grants/research_development_fellowship_scheme.html

1. Eligibility

Applicants must be an employee of, or hold a conjoint appointment at, the University of Newcastle.

2. Application and Selection Process

The application form is to be completed and submitted with all required attachments to Research Services, The University of Newcastle by 5pm September 3, 2007. The application form is available from the University website.

It is the responsibility of the applicant to obtain all necessary signatures prior to the closing date from the Head of the School and their mentor/reviewer. Unsigned applications received by Research Services will not be considered.

Applications will be assessed on the quality of the research track record of the applicant relative to opportunity, the proposed funding body's assessment guidelines, the proposed plan to develop the application and the likelihood of grant success.

3. Conditions of Award

The Fellowship is awarded under the following conditions:

- 3.1 Fellows must submit an application to a scheme listed on the Australian Competitive Grant Register (ACGR) for funding commencing in 2008 or 2009 with the administering institution being the University of Newcastle;
- 3.2 A draft of the ACGR application research plan must be submitted to the RGC assigned reviewer no later than Friday 7 December 2007;
- 3.3 A draft of the full ACGR application must be submitted to the Research Office by the following date:
 - a. ARC DP – 14 January 2008

- b. NHMRC Project – 28 January 2008
 - c. Other ACGR – at least 6 weeks prior to closing date
- 3.4 Fellows are required to provide a final report covering all aspects of the application development process no later than 3 months after submission of the application.

4. Application Information

Applicants must complete the Application Form including all required attachments and necessary signatures.

4.1. Type of application:

Indicate the type(s) of ACGR application(s) planned for submission for funding to commence in 2008 or 2009. Where more than one application is planned for submission or the application includes a combination indicate this with multiple crosses (X).

For example if you are planning on submitting one ARC Discovery Project (DP) application which includes a researcher project and an APD fellowship then indicate this as follows:

Type of Application	Indicate with X
ARC DP– research project	X
ARC DP – Australian Postdoctoral Fellowship (APD) - PhD awarded on or after 1/3/05	X
ARC DP – first ARF/QEII – not more than 8yrs professional experience since PhD	
ARC DP –second ARF/QEII – not more than 13yrs professional experience since PhD	
ARC DP – Australian Professorial Fellowship (APF)	
ARC IRDS – research project	

4.2. Budget

Outline the cost to provide relief from your nominated teaching/administrative duties. This should be discussed with your Head of School prior to submission.

4.3. Application Information

Attach a copy of the 'NHMRC Details' report from Portfolio Manger (please note this report selects all grants regardless of funding body). This report is obtained by:

1. Log onto Portfolio Manager – <http://webapps.newcastle.edu.au/rqf/index.cfm>
2. In the left hand side menu click on 'Reports' under the heading 'Reports and data exports'
3. From the drop down menu select 'NHMRC details' and click on select report.
4. Select your name from the drop-down list against 'researcher', and click 'Generate report'
5. Print

Any publications accepted for publication but not yet published can be listed in an additional attachment.

4.4. Support Justification

Provide justification on how this funding will increase your likelihood of success with the external application. Your justification should demonstrate that you have a competitive track record in relation to the external assessment criteria, that your research productivity and planned project will be competitive and that the additional time to write the external application will enhance the chance of its success.

4.5. Certifications

The signature of the applicant, mentor/reviewer and Head of School must be included on the application form, which must be submitted to the Research Office by 5pm September 3, 2007. Applications submitted without all signatures will be ruled ineligible and not considered.