

HR Online Home Page

The screenshot shows the HRonline interface for The University of Newcastle Australia. The browser window title is 'HRonline'. The top navigation bar includes links for Home, Print, My Pending Requests, Current Vacancies, Change Password, and Logout. Below this is a secondary navigation bar with tabs for My Pay & Timesheets, My HR, My Administration, and HRonline Quick Guide. The main content area features a welcome message: 'Welcome to HRonline Brought to you by Human Resource Services.' On the right side, there is a sidebar with three sections: 'My Details', 'My View', and 'My Favourites'. The 'My Favourites' section contains a list of links: Current Payslip, Leave Requests, Timesheets, Personal Contacts, Training and Development Calendar, and My Staff Directory Details. A callout box with the text 'Click here to go to the My Staff Directory Details Tab' has an arrow pointing to the 'My Staff Directory Details' link. The bottom of the browser window shows 'Done' and a lock icon.

HRonline

THE UNIVERSITY OF NEWCASTLE AUSTRALIA HRONLINE

Home Print My Pending Requests Current Vacancies Change Password Logout

My Pay & Timesheets My HR My Administration HRonline Quick Guide

Welcome to HRonline
Brought to you by Human Resource Services.

My Details

My View

My Favourites

- Current Payslip
- Leave Requests
- Timesheets
- Personal Contacts
- Training and Development Calendar
- My Staff Directory Details

Click here to go to the **My Staff Directory Details** Tab

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Done

My Staff Directory Details Tab

HRonline

THE UNIVERSITY OF NEWCASTLE AUSTRALIA HRONLINE

Home Print My Pending Requests Current Vacancies Change Password Logout

My Pay & Timesheets My HR My Administration HRONline Quick Guide

Personal Details Leave Employment Training & Development Organisation Chart

Personal Contacts
Emergency Contacts
EEO Information
My Staff Directory Details
Employee Calendar
Help for Personal Details

Employee Attributes

Attribute Type	Attribute Value	Comments
1. FOCUS - Area of Academic Focus	00001 - Focus Area not applicable	Enter primary area of Academic Focus. One only. (comments not displayed on directory)
2. HR - Staff Contact Details	1 - Work Phone Number	
3. HR - Staff Contact Details	2 - Work Fax Number	Enter in format (02) 4921 XXXX
4. HR - Staff Contact Details	3 - Work Mobile Number	Enter work mobile number only
5. HR - Staff Contact Details	4 - Room Number	
6. HR - Staff Contact Details	5 - Critical Incident SMS (emergency use only)	
7. HR - Staff Contact Details	6 - Building	
8. HR - Staff Contact Details	7 - Team or Work Group	
9. HR - Staff Contact Details	8 - Location	Callaghan
10. LINKS - Web links	PROF - Profile url	Copy and Paste profile URL here

Records 1 to 10 of 10

[Add new Employee Attribute record](#)

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Done

My Details

My View

My Favourites

- Current Pay slip
- Leave Requests
- Timesheets
- Personal Contacts
- Training and Development Calendar
- My Staff Directory Details**