



THE UNIVERSITY OF  
**NEWCASTLE**  
AUSTRALIA

**ACCEPTANCE  
OF OFFER**

**2010**

[www.newcastle.edu.au](http://www.newcastle.edu.au)

# CONTACT

For further information contact Admissions

**T** 02 4921 5000 (Callaghan and Port Macquarie)  
02 4348 4030 (Ourimbah)  
**E** [admissions@newcastle.edu.au](mailto:admissions@newcastle.edu.au)

## **In person**

Visit one of our Student Hubs:

### **Callaghan campus**

Hunter Hub, Ground Floor in the Student Services Centre; or  
Shortland Hub, Level 3 in the Shortland Building  
The University of Newcastle  
University Drive, Callaghan  
Office Hours: 8.30am to 5.00pm Monday – Friday

### **City precinct**

City Hub and Information Common, University House  
The University of Newcastle  
Cnr King and Auckland Streets, Newcastle  
Office Hours: 9.00am to 6.00pm Monday – Friday

### **Ourimbah campus**

Student Hub  
The University of Newcastle  
Chittaway Road, Ourimbah  
Office Hours: 8.30am to 6.00pm Monday – Friday

## **By mail**

The Admissions Officer  
Student Services Centre  
The University of Newcastle  
University Drive  
Callaghan NSW 2308



# CONGRATULATIONS

## ON RECEIVING AN OFFER OF ADMISSION TO THE UNIVERSITY OF NEWCASTLE.

We look forward to you enrolling and commencing your studies in 2010.

I take this opportunity to invite you to attend the University's enrolment and orientation activities starting in late January and continuing through February and March.

You will receive your enrolment and orientation program very soon. We look forward to seeing you on campus.

**Dr Sue Gould**

Deputy Vice-Chancellor (Services)

## HOW DO I ACCEPT MY OFFER?

Please read your UAC offer letter and this booklet carefully.

Acceptance is very important. It is the beginning of your relationship with the University. If you do not accept your offer of admission within the designated period below it will lapse.

To accept your offer you will need to access the website **[www.newcastle.edu.au/uac](http://www.newcastle.edu.au/uac)** and use your UAC application number and date of birth to access the University's online student system, myHub.

If you do not have private access to the web, the University's Student Hubs provide a number of computer terminals where you can access the internet and some local government libraries have public internet access as well.

Please use the information following in this booklet and on the University of Newcastle websites provided to assist you in making the correct choices during the acceptance process where you are offered a choice.

**Do not mail the UAC Acceptance of Offer to UAC. Accept online.**

### e-Release of Offers

### Advise University of acceptance/deferral by midnight

**Main Round:** Wednesday 27 January 2010  
9 pm Wednesday  
20 January 2010

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**Late Round:** Monday 8 February 2010  
9 pm Wednesday  
3 February 2010

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**Final Round:** Tuesday 16 February 2010  
9 am Wednesday  
10 February 2010

## HOW DO I DEFER MY OFFER?

If you are offered admission to a program at the University of Newcastle, you may defer admission to the program for a period of one year. To defer your offer, you will need to access the website **[www.newcastle.edu.au/uac](http://www.newcastle.edu.au/uac)**

Use your UAC application number and date of birth to access myHub and select the deferment option.

If you wish to defer you must do so by the dates listed previously.

## WHAT ARE THE CONDITIONS OF DEFERMENT?

If you have previously deferred your program offer, you are only eligible to apply for a further deferment for one year in extenuating circumstances. Please submit a request in writing to the Manager, Admissions, Enrolment and Progression, Student Services Building, the University of Newcastle, Callaghan, NSW 2308.

Please note that the University of Newcastle reserves the right to vary or amend any programs offered through UAC in 2010/11. All deferments are contingent upon the program being offered the following year.

Confirmation of your deferral will be sent by mail in April 2010. If you do not receive a confirmation letter, your deferment may not have been processed, or we may not have your most current address details on record. You must notify the University if you change your address. Please email [admissions@newcastle.edu.au](mailto:admissions@newcastle.edu.au) in either case.



## WHAT IF I WANT TO NOMINATE SOMEONE TO ACCEPT/DEFER/DECLINE ON MY BEHALF?

If you wish to nominate someone to accept/defer/decline on your behalf simply write to the University advising us of the name and contact details of the person acting on your behalf and have them follow the same procedures outlined above.

## HOW LONG DO I HAVE TO ACCEPT OR DEFER MY OFFER?

You have limited time to advise the University whether you wish to accept or defer your offer otherwise your offer will lapse. Please see the table on page 2.

## WHAT IF MY ONLINE TRANSACTION DOESN'T WORK?

If you experience difficulties with the operation of the website, please email [admissions@newcastle.edu.au](mailto:admissions@newcastle.edu.au)

## WHAT IF I WANT TO DECLINE MY OFFER?

We recommend that you accept or defer your offer so you have options, especially if you decide to change your UAC preferences for consideration in subsequent offer rounds. However, if you do not wish to study this program, please follow the instructions under 'How do I accept my offer?' and select the 'Decline' option.

## HOW DO I ENROL?

Enrolment sessions will be run in late January and February for all students to find out their program of study and best enrolment options. You will receive information on the sessions relevant to your program very soon. Further information will be available at [www.newcastle.edu.au/study/enrolment/index.html](http://www.newcastle.edu.au/study/enrolment/index.html)

**You should revisit [myHub.newcastle.edu.au](http://myHub.newcastle.edu.au) two days after your acceptance, where you will receive your username and password** and you will be prompted to initiate your new account and accept the Computing Terms and Conditions. You will then use this username and password for logging into the myHub student website.

If you already have a student number and password you will still need to wait two days for your new program to be activated.



## INTERNET ACCESS FOR STUDENTS UNDER THE AGE OF 18

If you are under 18 at the time of accepting your offer to the University of Newcastle, a parent or responsible adult must provide permission for your University-provided access to the internet. Please go to the link [www.newcastle.edu.au/unit/it/account/parentalconsent.html](http://www.newcastle.edu.au/unit/it/account/parentalconsent.html) to access the required consent form. Please return the consent form to any Student Hub at the University.

## NATIONAL CRIMINAL RECORD CHECKS AND PROHIBITED EMPLOYMENT DECLARATIONS

A number of University of Newcastle programs require the completion of one or both of the above documents. Without these documents students will be unable to undertake necessary placements in health or education facilities or at places where they may be in contact with children under the age of 18.

If you are accepting an offer to a program where you are required to visit a school or health facility such as degrees in Teaching, Social Work, Speech Pathology, Medicine, Nutrition or Nursing you will need to complete a National Criminal Record Check and/or a Prohibited Employment Declaration.

Further information will be provided as part of the information given to students at their Enrolment Information session. Completion of these documents is not part of the University's enrolment procedures but required by public and some private institutions before you will be able to begin a placement.

You must ensure that you read the up to date information available at [www.newcastle.edu.au/study/admissions/criminalrecords.html](http://www.newcastle.edu.au/study/admissions/criminalrecords.html)

## DEGREE SPECIALISATIONS AND STREAMS

There are a number of specialisations within the combined Engineering degree (UAC code 480265) and the combined Law degree (UAC codes 480640 and 490640).

Bachelor of Nursing students are required to select a stream of study at the campus to which you have been made an offer

The University needs to know your preferred option at the time of your acceptance. Please view the options available at [www.newcastle.edu.au/students/new/accepting-your-offer.html](http://www.newcastle.edu.au/students/new/accepting-your-offer.html)

## CREDIT

If you have previously studied at the tertiary level (e.g. university, TAFE college) you may be eligible for credit towards your new degree program. As credit may have implications for your enrolment, please complete our online credit application immediately at <https://intraweb.newcastle.edu.au/catso/pages/credittransferhome.aspx>

## SCHOLARSHIPS

The University of Newcastle offers an extensive range of scholarships. Scholarships range from program specific to general scholarships and are selected on such criteria as academic merit, financial and educational disadvantage and sporting ability. All University of Newcastle scholarships information including application closing dates and application forms are available online at <http://webapps.newcastle.edu.au/scholarships/>

Scholarships staff can be contacted on **02 4921 6404** or **02 4921 6539** or by email at [scholarships@newcastle.edu.au](mailto:scholarships@newcastle.edu.au)

## FEES AND HECS

Information on Commonwealth Support and FEE-HELP options can be found at [www.goingtouni.gov.au](http://www.goingtouni.gov.au). It is important that you understand both your own responsibilities and the University's responsibilities regarding your fees or Commonwealth Support.

## ACCOMMODATION INFORMATION

### On Campus

For information about the availability of on-campus accommodation please call **02 4924 1444** or **02 4924 1443** or email **[oncampusaccommodation@newcastle.edu.au](mailto:oncampusaccommodation@newcastle.edu.au)**

### Off Campus

For information about off-campus accommodation please call **02 4924 1443** or **02 4924 1444** or email **[offcampusaccommodation@newcastle.edu.au](mailto:offcampusaccommodation@newcastle.edu.au)**

For more detailed information about accommodation services go to our website at **[www.newcastle.edu.au/service/accommodation/index.html](http://www.newcastle.edu.au/service/accommodation/index.html)** or for temporary accommodation information please go to **[www.totaltravel.com.au/travel/nsw/hunintervalley/newcastle](http://www.totaltravel.com.au/travel/nsw/hunintervalley/newcastle)**

## ORIENTATION ACTIVITIES AT THE UNIVERSITY OF NEWCASTLE

The University of Newcastle holds orientation activities across campuses. More information can be found at **[www.newcastle.edu.au/orientation](http://www.newcastle.edu.au/orientation)**